



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY  
"A State University established by the Govt. Of NCT of Delhi"  
SECTOR-16 C, DWARKA, NEW DELHI-110078



No.F.1(6)(7)/2020/P-III/25.66/ 6218

Dated the 23<sup>rd</sup> Dec., 2022

**Order**

In continuation to earlier order No. F1(6)/2020/Pers-II/9627 dated 21.08.2020, all the Branch heads are hereby once again requested to ensure that the attendance of outsourcing staff working in their respective departments be sent to Personnel Branch by 01<sup>st</sup> day of every following month without fail. If the 1<sup>st</sup> day of the following month is holiday the same will be sent on the next working day.

The above step will ensure the timely release of salary to the contractual staff appointed through outsource basis by an Agency.

  
(BHUPINDER SINGH)  
DEPUTATY REGISTRAR (PERS-II)

No.F.1(6)(7)/2020/P-III/25.66/ 6218

Dated the 23<sup>rd</sup> Dec., 2022

Copy forwarded to the following for information and necessary action please:

1. All Deans/ Directors, GGSIP University.
2. Proctor/Chief Warden, GGSIP University
3. Controller of Finance, GGSIP University.
4. Controller of Examinations (I&II), GGSIP University.
5. OSD to Vice Chancellor, GGSIP University.
6. In-charge UIRC, GGSIP University.
7. All Joint Registrars/Dy.Registrars/Branch Heads
- ✓ 8. In-charge UITS with request to upload this order on University website.
9. Assistant Registrar, VC's Secretariat, GGSIP University.
10. Assistant Registrar, Office of the Registrar, GGSIP University.
11. Guard File.

  
(NAVEEN KUMAR BUDHIRAJA)  
ASSISTANT REGISTRAR (PERS-II)